



**Park County Library System
Library Board of Trustees Regular Meeting Minutes
August 28, 2025, 2:00 pm Cody Library**

Call to Order Meeting was called to order at 2:00 p.m. by Chair Jolene Reekers.

Roll Call

- Library board members present: Chair Reekers, Trustee Kearnes, Trustee Jackson, Trustee Warner and Trustee Fees.
- Board of County Commissioners Liaison Commissioner Overfield was absent.
- Personnel present: Karen Horner, Nicholle Gerharter, Roseanne Spiering, and Trista Shier.
- Guests: none

Public Comment – none

Approval of Agenda

- Motion to approve the agenda by Trustee Warner.
- Seconded by Trustee Kearnes.
- Motion passed by a unanimous vote.

Consent Agenda

- Motion to approve consent agenda: Trustee Fees
- Seconded by: Trustee Warner
- Motion passed by a unanimous vote.

Financial Business

- Director Karen Horner updated financial information and how it will be presented. All financial documents will continue to be uploaded to SharePoint. During future meetings any questions brought forth by Trustees will be answered and any pressing matters addressed.
- Trista completed the Treasurer's Bond with Trustee Jackson and CNA Surety and filed everything with the Park County Treasurer.

Library Director's Report

Director Karen Horner gave an overall update for all three libraries. The All Staff Training Day will be Sept. 4. The Libraries will be focusing on library card drives. She also reported that the Online Room Reservation system has launched and provided updates on future plans for book ordering and accounting with more information to come.

Staff Update – none

Foundation Update

Director Horner said the Book Bag Sale the Foundation held for two days raised over \$1,000. They will be holding another Bag Sale in Powell on Sept. 5 and Sept. 6 in Heart Mountain Hall. The Foundation will be

sending out their Appeal Letters in October.

Old Business

- **Powell Library Project Update** – Director Horner said they were on track and on budget. Powell Tribune will be doing a feature on the library.
- **CD Investment** completed by Trustee Jackson at First Bank of Wyoming.

New Business

- Review PCLS Policy Manual 1. Guiding Documents –Trustees made changes to some of the wording in Article One, Article 3, and Article 6 and will approve changes in October.
- Debit Card and Minutes for the bank no action needed.

Next Regular Board Meeting: Thursday, October 16, 2025, 2:00 p.m. in the Cody Library.

Meeting Adjourned at 3:01 p.m.

Jolene Reekers

Board Chair

Karen Horner

Library Director

Trista Shier

Recording Secretary